

## **Maintenance Responsibilities**

Maintenance personnel are usually part time and are responsible for the maintenance and safe upkeep of the storage facility including but not limited to repairs, maintenance, cleaning and clearing snow / ice as directed and scheduled.

- Employee shall devote their time and efforts to promote the business and good name of the company at all times through good conduct and quality service.
- Provide excellent customer service.
- Be dependable.
- Office and Facility maintenance including vacuum, sweep, mop, clean windows, countertops, bathrooms and empty trash.
- Maintain golf car, snow throwers and other equipment.
- Maintain security gates and fences in good repair.
- Keep outside aisles and inside corridors clean and free of trash or prohibited items. Keep glass, doors and walls clean.
- Clean & tag individual storage units including doors. Check pesticides, pull down ropes and smooth operation of doors and latches.
- Lawn care, weed control, shrub pruning.
- Replace light bulbs as needed.
- Minor painting as directed.
- Clear snow and ice as needed.
- Accept responsibility to respond to after hours emergencies or other problems as needed
- Other tasks as may be assigned from time to time.

We are an equal opportunity employer and prefer when possible to promote qualified individuals from within.